

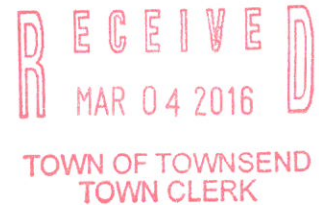
Townsend Finance Committee
272 Main Street
Townsend Ma., 01469

Don Klein, Chairman
Sam Grant, Member

Gini King, Vice Chairman
Nancy Rapoza, Member

Andrea Wood, Clerk
Mary Letourneau, Member

Agenda/Minutes
February 18, 2016
Meeting Room 2
6:00 P.M.



I. Preliminaries:

1. Call the Meeting to Order - Don called the meeting to order at 6:05 P.M. in meeting room 2, Memorial Hall
2. Roll Call - Sam Grant, Mary Letourneau, Nancy Repoza, Gini King, Don Klein and Andrea Wood present. Guests Leanne Jackson, Cindy King, Keith Letourneau and Bill Wood.
3. Additions or Deletions - None

II. Meeting Business:

1. Reserve Fund Transfer request from the Veteran's Agent for \$2,000.00 for Veterans Benefits - Gini moved to grant the Reserve Fund Transfer request from the Veteran's Agent for \$2,000.00 for Veteran's Benefits, seconded by Nancy, the vote was unanimous in favor of the motion. Cindy reemphasized the law regarding Veteran's Benefits. She also pointed out that these expenses are for new Veteran's. Nancy asked about the state of the budget and the closure of the FY15 budget. Cindy explained the situation that the last Treasurer left us in and said that progress is being made but it is slow going. She said that there is no way we can resolve the problems with the FY16 budget until FY 15 is closed and we cannot really address the FY17 budget until the problems in FY 16 are resolved. Cindy passed out some handouts from the MMA Trade Show.
2. Mileage reimbursement for Gini King for \$21.60 - Nancy moved to support the mileage reimbursement for Gini King for \$21.60, seconded by Mary, the vote was unanimous in favor of the motion.
3. Mail
 - A. Coastal Ambulance Summary
4. Minutes
 - A. February 4, 2016 - Nancy moved to accept the minutes from February 4, 2016, seconded by Mary, the vote was unanimous in favor of the motion.

III. Adjournment - Next meeting March 3, 2016 at 6:00 P.M.. Nancy moved to adjourn at 6:45 P.M., seconded by Mary, the vote was unanimous in favor of the motion.

REQUEST FOR TRANSFER FROM THE RESERVE FUND

TO: TOWNSEND FINANCE COMMITTEE
FROM: Joseph Mazzola/Veterans Agent

Request is hereby made for this following transfer from Reserve Fund in accordance with Chapter 40, Section 6, of the Massachusetts General Laws":

Chapter 40 Section 6 reads in part "to provide for extraordinary or unforeseen expenditure....."

IN REVIEWING YOUR REQUEST, the Finance Committee intends to define this section as meaning "sudden unavoidable events or series of events which could not reasonably have been foreseen or anticipated at the time of submission of the annual budget for approval by Town Meeting". It is not our intent to use Reserve Funds to supplement salary increases from collective bargaining agreements approved after Town Meeting or such items or amounts which were not approved by the Town Meeting.

- 1. Amount Requested: \$2,000.00
- 2. To be transferred to: Veterans Benefits/ 001-05-544-5380
- 3. Present balance in said appropriation: \$43.00
- 4. The amount requested will be used:

5. This expenditure is extraordinary and/or unforeseen for the following reasons: Increase in Veterans receiving Chapter 115, Benefits, Also low appropriation FY 16.

Joseph J. Mazzola, VSO

Officer or Department Head

ACTION OF FINANCE COMMITTEE

Date of Meeting: 2-15-16 Number Present and voting 6

Transfer Voted in the sum of \$ 2,000.⁰⁰

Transfer disapproved: _____

Donald E. Klein

Chairman, Finance Committee

Request must be made and transfer voted before any expenditure in excess of appropriation is incurred.

**TOWN OF TOWNSEND
FY 16 SCHEDULE OF DEPARTMENTAL BILLS PAYABLE**

To the Town Accountant or Accounting Officer: --

The following-named bills of the **Finance Committee #131**, amounting in the aggregate to **\$21.60**, have been approved by the **FINANCE COMMITTEE** and you are requested to place them on a warrant for payment.

February 18, 2016

Andrea R. Wood;
Clerk

Name	Account or Appropriation	Amount
Account #131		

Ms. Gini King

Milage Reimbursement for Breakfast at Nahoba Tech. , Chelmsford, Ma.

Don Klein *Donald E. Klein*

Gini King _____

Nancy Rapoza *Nancy Rapoza*

Sam Grant *Sam Grant*

Mary Letourneau *Mary Letourneau*

Andrea Wood *Andrea Wood*

TOTAL

\$21.60